

The Marshfield Parish Council held a meeting on Tuesday 8th December 2015 at Tolzey Hall at 7.15 p.m.

**Cllrs present:** Cllr T Albon-Crouch    Cllr A Christie            Cllr N Sweet            Cllr T Durnell  
                  Cllr S Flint                    Cllr P Munro-Davies    Cllr B Veitch            Cllr H Finnegan  
                  Cllr K Wilkinson        Cllr S Reade  
                  + 4 members of public

**Apologies:**    None

**Confirmation of previous minutes**

Proposed by Cllr Sweet, seconded by Cllr Christie, carried unanimously.

**Items from the public**

Mr Frankland advised that the finger post was now in place at the Little End/ Ringswell junction.

**Matters arising**

- a) Highway Matters –Highways are anticipating the High Street road widening will commence end of February although this may be a bit ambitious as they are reliant on outside companies to move some facilities i.e. post box. The work will last up to 4 weeks.  
The following items to be reported to Streetcare: - Streetlight no 16 opposite St Martins Lane not working.  
Pot Holes in Touching End Lane and outside Henley Hill Barn and south until the road bends.  
There are also pot holes and breaking road surface outside Ashwick Grange Farm and South of Shire Bridge on Tormarton Road.
- b) Marshfield Outdoor Recreation Association – Nothing to report
- c) Local Housing requirement-Nothing to report

**Planning**

Planning applications-

- Oldfield Farm- Change of use of agricultural lean-to to a farm office. (PK15/4969/LB & PK15/4967/F)  
Cllr Munro-Davies proposed no objection, seconded by Cllr Wilkinson, carried unanimously.
- 5 St Martins Lane – Work to fell one conifer tree (PK15/5102/TCA) No objection proposed by Cllr Sweet, seconded by Cllr Flint, carried unanimously.
- 11 St Martins Park- Erection of 2 storey side extension (Resubmission of PK15/0670/F) (PK15/5056/F) No objection proposed by Cllr Munro-Davies, seconded by Cllr Finnegan, carried unanimously.
- Dovecote House 1 Market Place- Work to fell 1 Fig Tree. (PK15/5076/TCA). No objection proposed by Cllr Finnegan, seconded by Cllr Durnell, carried unanimously.

Planning approved: - 19 Tanners Walk- Erection of conservatory. (PK15/4329/PDR)

- Copse opp. Hunters Barn- Work to various trees. ( PK15/4378/TRE)
- 1 & 2 Ringswell- Work to fell 1 Norway Spruce & 1 Sycamore Tree. Crown lift 1 Weeping Willow & work to 2 Apple trees. (PK15/4554/TCA)
- 52 High Street- Work to fell 1 Sycamore tree. (PK15/4490/TCA)
- St Marys Church-Installation of photovoltaic panels on nave roof. (PK15/4404/F)
- 99 High Street- Installation of 2 side dormers. (PK15/4207/F)
- 8 Chippenham Road – Erection of front porch & 2 storey side & rear & single storey rear extension. (PK15/4103/F)
- 5 Hay Street- Internal & external alterations. ( PK15/4229/LB & PK15/4228/F)

## Correspondence

LCR winter 2015 issue  
Cotswold Edge December issue  
NALC Direct Information Service newsletter

## Finance

After the following transactions, balances are: C.A. £3601.81 D.A. £74411.05 D.A. (14 day) £2210.96.

Transfer of £20,000 from deposit account to current account.

R Veitch	£150.00	Village Christmas tree
AVG Debit card	£59.99	Internet security
F Rawlings	£17.31	Litter collection @ Withymead
South Glos. Council	£14,500.00	Purchase lease Allotments
K Keasey	£487.46	Groundsman charges
Diane Malley	£29.00	Payroll administration
Farm Renewables Ltd	£2760.00	Energy group
Mrs L J McManus	£748.23	November salary
Fleet (Line markers) Ltd	£203.60	Blue lining paint
M J Church Plant Ltd	£165.60	Skip @ Cemetery
A Chiddy	£109.00	Cleaning ' Pavilion

Cheque schedule proposed by Cllr Munro-Davies, seconded by Cllr Durnell, carried unanimously.  
Letter received from Internal Auditor confirming transactions to date this financial year have been recorded correctly.

## District Councillor Feedback

Cllr Reade has requested that all possible major road repairs are advised to him before being reported.  
Fairfield Close has been put on the South Glos. list for resurfacing.

## ALCA review of SGC funded PCSO's

Following discussions it was decided to express an interest and once full facts & figures are available it will be looked at further.

## Policies, Sites & Places Plan Consultation

Cllrs Wilkinson & Veitch attended a presentation on this and the Joint Spatial Plan which looks at housing and transport across the four authorities.

The subjects being reviewed in the P, S & P are development control and site allocation. South Glos. have not hit the 5 year land supply & have a 1400 house shortfall. If the plan is not robust it leaves the door open to developer led speculative applications. All Parish & Town Councils are being asked to review local housing needs. Alongside the PS&P plan is a 'call for sites'. There are 5 Marshfield sites registered for possible development by either landowners, developers or the Parish Council. These sites are fields to the W & E of the Water Tower, to the N of the Almshouses, off St Martins Lane and next to the School. Cllr Albon-Crouch will clarify procedure around this with South Glos. and report back to the next meeting.

With regard to the Joint Spatial Plan and the Sustainable Transport Strategy until 2026 this is our opportunity to express our disappointment with our Bus service.

## Matters for Discussion

The Clerk advised The Tolzey is being decorated during the first two weeks of January and the 5<sup>th</sup> January meeting will be held in the upstairs room at the Catherine Wheel. Following changes at the Recycling Centres you need to register your car before using the facilities.

The Clerk & Cllr Veitch will attend the Waste consultation roadshow on Thursday.

**Date of Next Meeting** – Tuesday 22nd December 2015

**Meeting closed at 8.25 pm**