

Marshfield Parish Council held a meeting on Tuesday 26th May 2015 at the Community Centre at 7.15 p.m.

Cllrs present: Cllr T Albon-Crouch Cllr A Christie Cllr B Veitch Cllr S Flint
 Cllr P Munro-Davies Cllr N Sweet Cllr T Durnell Cllr B Stokes
 + 1 member of the public

Apologies: Cllr K Wilkinson Cllr S Reade

Confirmation of previous minutes

Proposed by Cllr Munro-Davies, seconded by Cllr Sweet, carried unanimously.

Items from the public

None

Matters arising

- a) Highway Matters –Cllr Veitch advised that a resident had asked for traffic signs at the Touching End Lane junction. After discussion Councillors decided not to request further signs for the village but to encourage the public to stop, look and listen at all road junctions.
- b) The following to be reported to South Glos. Streetcare a) Potholes in the middle of the high Street outside the Almshouses.b) Arrange for the bollard by the school next to the post box to be repaired.
- c) Marshfield Outdoor Recreation Association –Nothing to report
- d) Parish Plan-Nothing to report

Planning

Planning applications- Hill View Ashwicke Road- Erection of front porch & detached garage (PK15/1744/F) No objection proposed by Cllr Munro-Davies, seconded by Cllr Flint, carried unanimously.

87 High Street- Erection of two storey & single storey extension & conversion of coach house from store to form additional living space. Installation of flue to Coach House. (PK15/1724/F & PK15/1728/LB)) No objection proposed by Cllr Sweet, seconded by Cllr Christie, carried unanimously.

48 high Street- felling of 1 Ash tree & 1 Sycamore tree (PK15/2120/TCA)
Cllr Flint declared an interest and as such did not vote or partake in the discussion.

No objection proposed by Cllr Sweet, seconded by Cllr Christie, carried unanimously.

Hunters Barn Ashwicke Road- Work to fell 1 Beech tree covered by preservation order(PK15/2040/TRE) No comment proposed by Cllr Sweet, seconded by Cllr Munro-Davies, carried unanimously.

Planning applications approved

-150 High Street- Work to re pollard 1 Sycamore tree.(PK15/1178/TCA)

-1 Fuddlebrook Cottages- Erection of two storey rear extension.(PK15/1309/F)

A Wiltshire resident has requested us to consider a further application regarding West Kington Farm. Following discussions Cllr Sweet proposed we object on the same basis as last year, seconded by Cllr Flint, carried unanimously.

Correspondence

Details of Tree Preservation Order for 44 High Street to cover 1 silver birch tree and 1 Holly Tree.
Details of the next Safer Stronger meeting on Thursday 4th June at Cold Ashton Village Hall.

Finance

After the following transactions, balances are: C.A. £2582.91 D.A. £97384.26
D.A. (14 day) £2209.94

Ambience Landscapes Ltd	£351.43	Grass cutting ponds & cemetery
Ambience landscapes Ltd	£1195.57	Grass cutting @ Withymead
Information Commissioner	£35.00	Data Protection registration
C E Davis & Co (Marshfield) Ltd	£186.29	Swinging tyre repairs
Mrs J Godwin	£221.25	Internal audit fees
T Smith	£11.00	Lock & keys for Withymead
Anthony Buckley & Co Ltd	£68.34	Fire extinguisher servicing
ALCA	£26.00	Stationery
Mrs L McManus	£5.97	Stationery
Zurich Municipal	£2355.66	Insurance
British Gas	£440.55	Gas @ Withymead

Cheque schedule proposed by Cllr Munro-Davies, seconded by Cllr Durnell, carried unanimously.

Internal Audit

Mrs Godwin has finalised her Internal Audit and completed and signed Section 4 of the Annual Return. Before putting the Annual Return to the Council for approval at the next meeting the Annual Review of Effectiveness of Internal Audit requires approval. Cllr Munro-Davies proposed approval, seconded by Cllr Sweet, carried unanimously.

Internal Auditor

Mrs Godwin has advised that she will be putting her fees up, which have not been increased since 2002 for the financial year 2015/16.

District Councillor Feedback

Cllr Stokes advised that South Glos. Council has gone paperless. Both Cllr Stokes & Cllr Reade are supportive of our endeavours to improve the bus service and the transport operations contact at South Glos. is Richard Kemble tel: 01454 864561. Assisted living allowance to help the most vulnerable elderly residents is being cut and both Cllr Stokes and Cllr Reade will be attending a meeting with Merlin Housing Assoc. meeting next week regarding this matter.
Cllr Stokes will send a friendly e-mail to the Legal department at South Glos to try and speed up the signing of the Alloment lease.

Holiday Club grant request

Following request for similar grant to previous years Cllr Flint proposed a grant of £300, seconded by Cllr Sweet, carried unanimously.

Matters for Discussion

First Step Housing advised Cllr Albon-Crouch that a consultation was being held shortly but we are awaiting confirmation of details. Clerk will chase First Step.
Cllr Albon-Crouch will speak to South Glos. regarding The Crown.

Date of Next Meeting – Tuesday 2nd June 2015

Meeting closed at 8.20 pm