

Marshfield Parish Council held a meeting on Tuesday 30th April 2019 in Tolzey Hall at 7.30 pm.

**Cllrs present:** Cllr P Munro-Davies    Cllr A Christie                    Cllr P Hogben                    Cllr S Flint  
                         Cllr R Snow                            Cllr T Durnell                    Cllr R Veitch                    Cllr G LeMasonry  
                         Cllr B Stokes                            Cllr S Reade

14 members of the public

**Apologies:**    None

**Confirmation of previous minutes**

Proposed by Cllr Hogben , seconded by Cllr LeMasonry , carried unanimously.

**Items from the public**

None

**Matters arising**

- a) Highway Matters – Request from MAA for advisory road signs notifying drivers to the concealed entrance to Allotments. Cllr Veitch advised that Tormarton Parish Council were proposing a 40mph speed limit along the whole road. The Council supported this.
- b) Marshfield Outdoor Recreation Association - Nothing to report
- c) Local Housing Requirement – Site investigations ongoing.

**Planning**

Planning Applications -

- 94 High Street. Demolition of workshop. Erection of attached dwelling with associated works (P19/4471/F) Removal and relocation of front railings and demolition of attached wall (P19/4472/LB)

No objection proposed by Cllr Flint, seconded by Cllr Hogben, carried unanimously

- Oakford Farm, Oakford Lane. Prior notification of intention to erect agricultural building for storage of tools and machinery. (P19/4232/PNA)

No objection proposed by Cllr Veitch, seconded by Cllr Finnegan, carried unanimously.

- Land at Hay Street. Erection of a new dwelling with associated works. (P19/3980/F)

The Council strongly objected to the planning application as the area was identified as a Protected Open Space in a Conservation area and remains protected. Objection proposed by Cllr Veitch and seconded by Cllr Hogben.

Approved Planning Applications -

- 108 High Street. Works to crown reduce 1 Acer and 1 Laurel Tree. (P19/3179/TCA)

- 104 High Street. Demolition of existing garage and erection of new building to form garage and store. (P19/1910/F)

Refused Planning Applications –

- Stepping Stone Mill. Shire Hill. Erection of a single storey rear extension to form Garden Room. (P19/2819/LB)

**Correspondence**

## Finance

After the following transactions, balances are: C/A. £174.99 D/A. £100,658.70

NatWest £20,412.00

£6,000 transferred from the C/A to the D/A.

British Gas	DD	£528.94	Electricity at Tolzey Hall Jan - April
British Gas	DD	£29.56	Electricity at Withymead
Mrs L McManus		£4,075.10	Clerks salary and Gratuity Fund Payment
Rachel Hollyer		£1,105.83	Clerks Salary for May
Viking		£40.76	Office supplies
James Chiddy		£42.50	Grass Cutting Playing field (April)
Jill Godwin		£310.50	Internal Audit year end 31.3.19
Fleet (Line Markers)		£546.43	Line Marking Paint.
Starboard Systems Ltd		£416.40	Scribe Accounts Licence
Marshfield Football Club		£281.25	Marking of Pitches
Zurich Insurance		£2,713.54	Insurance: Buildings, Contents, Public liability - Tolzey Hall, Withymead and Cemetery.

Cheque schedule proposed by Cllr Flint, seconded by Christie, carried unanimously.

Acceptance of Annual Review of Internal Audit proposed by Cllr Veitch, seconded by Cllr LeMasonry, carried unanimously

Acceptance of Review of Risk Assessments proposed by Cllr LeMasonry, seconded by Cllr Veitch, carried unanimously

Acceptance of Annual Governance Statement 2018/19 Section 1 proposed by Cllr Munro-Davies, seconded by Cllr Veitch, carried unanimously

Acceptance of Annual Governance Accounting Statement Section 2 proposed by Cllr Hogben , seconded by Cllr LeMasonry, carried unanimously

The internal auditor visited, completed and signed the Internal Audit Report of this Annual Return. All transactions were comprehensively and correctly recorded.

I can confirm that Mrs McManus has accepted to undertake the role of internal Auditor for Marshfield Parish Council as Mrs Godwin is retiring. We would like to extend many thanks to Mrs Godwin for her many years of service to the Council.

## District Councillor Feedback

See attached overview from Cllr Stokes.

## Gateway Project

Mr David Colbourne gave a brief update of the Project. The location and number of information boards was discussed, Cllr Veitch proposed that Mr Colbourne liaise with the Community Centre regards the locating of an information Board in their Car Park.

## Matters for Discussion

Cllr Snow proposed the purchase of a Net and pole to clean the Farm Pool Pond.

Clerk advised that the decision on allocation of the remaining grant monies for the renovation of the Weir Pond was to be delayed until June. The Council proposed that we allocate the remaining funds, £840, now to allow the works to get underway. Proposed by Cllr Snow, seconded by Cllr Veitch, carried unanimously. Apologies for next meeting received from Cllr Christie and Cllr Finnegan.

**Date of Next Meeting – Tuesday 4<sup>th</sup> June 7.15pm**

**Meeting closed at 8.10pm**

