

Marshfield Parish Council held a meeting on Tuesday 20 September 2016 in the Tolzey Hall at 7.15 p.m.

Cllrs present: Cllr T Albon-Crouch Cllr N Sweet Cllr A Christie Cllr T Durnell
 Cllr R Veitch Cllr S Flint Cllr B Stokes
 + 5 members of the public

Apologies: Cllr H Finnigan Cllr P Munro-Davies

Confirmation of previous minutes

Proposed by Cllr Durnell, seconded by Cllr Christie, carried unanimously

Items from the public

None

Matters arising

- a) Highway Matters –The dog waste bin by the pond to be removed and the bin at the far side of the Withymead playing fields to be re-sited to the end of the pathway near to the school. There are other bins in the vicinity and all bins can now be used for dog waste. The bin in Touching End Lane is being reviewed as the South Glos. operative cannot always get to the bin to empty it because of parked cars. Cllr Albon-Crouch would not wish for parking to be reduced.
The pot holes near the Almshouses have been white lined and looks like work will commence shortly.
- b) Marshfield Outdoor Recreation Association –Nothing to report
- c) Local Housing Requirement-The CLT confirmed they are still in process of site selection and member numbers are now 116.

Planning

Planning applications- Barn, Fuddlebrook, Ashwich Road- Prior notification under part 3 Class R of a flexible change of use from agricultural building to Class C1 (hotel & holiday use) as defined in the town & Country planning (General Permitted Development) Order 2015. (PK16/4809/PNFU) Objection on grounds of the effect on open countryside & lack of visibility onto the road proposed by Cllr Christie seconded by Cllr Veitch, carried unanimously

Planning approved -58 High Street- Application to retain works carried out for replacement back door & glazed side window(Retrospective) (PK16/4311/LB)
 143 High Street-External alterations to remove leaking double Roman roof tiles from garage and replace with similar interlocking tiles & replacement underfelt. (PK16/4329/LB).
 13 Hibbs Close- Erection of single storey side & rear extensions to form additional accommodation. (PK16/3933/F)

Correspondence

LCR Autumn 2016 issue

Details of next Community Engagement Forum to be held on Tuesday 25th October in Marshfield Community Centre.

Letter from the owner of Motcombe Wood giving details of 10 year management plan with a request for the Council to approve the plan. No objection proposed by Cllr Durnell, seconded by Cllr Veitch, carried unanimously.

Letter received from David Rutherford (Marshfield Society) asking for the P.C. to set up a Neighbourhood Plan. Cllr Albon-Crouch suggested finding out more from South Glos. and asking them to give the P.C. a talk on the facts. The CLT supports the preparation of a neighbourhood plan but not a CLT priority. Clerk to connect South Glos.

Finance

After the following transactions, balances are: C.A. £930.49 D.A. £72434.82 D.A. (14 day) £2602.63 NatWest- £13312.00.

BT	Direct Debit	£44.72	Telephone & Broadband Tolzey
Mrs L McManus		£14.00	Tolzey Hall Keys for CLT
J Chiddy		£145.00	Strimming @ Withymead
F Rawlings		£14.40	Litter Collection @ Withymead
Viking Direct	Debit Card	£107.14	Hoover for Pavilion
The Consortium		£136.71	Cleaning materials Pavilion

Cheque schedule proposed by Cllr Sweet, seconded by Cllr Christie, carried unanimously.

The Audited Annual Return for the year ended 31st March 2016 has been received back from Grant Thornton with 2 minor advisory comments. The first one is section F for internal audit which should state 'not covered' if there are no petty cash transactions. The second is that no gratuity payments should be made to clerks who enter employment after 2012.

District Councillor Feedback

Cllr Stokes advised that the boundary changes will mean Kingswood will be combined with Boyd Valley.

The Library service review will mean the mobile library will close middle of next year but the libraries at Kingswood and Yate will have longer hours.

Information on the new Housing Act including affordable housing is on the South Glos. Web site. For affordable housing under the umbrella of a CLT the right to buy does not apply.

Matters for Discussion

Cllr Reade is asking questions at South Glos. about why our request for a reduced contribution towards the High Street widening project has been declined when it cost approx. half of the original estimate.

With regards to broadband John Miller is trying to get BT to upgrade our first cabinet or install another one.

The Elmhurst Foundation has offered to discuss its proposals for The Crown and this should happen in the next few months.

Pete Flower is retiring from cutting the by-pass grass at the end of this season and Trevor Davis with a team of 3 with take over the task.

Date of Next Meeting – Tuesday 4 October 2016

Meeting closed at 8.00 pm.