

Marshfield Parish Council held a meeting on Tuesday 3 April 2018 in the Tolzey Hall at 7.15 pm.

Cllrs present: Cllr P Munro-Davies Cllr R Veitch Cllr A Christie Cllr G LeMasonry
 Cllr P Hogben Cllr S Flint Cllr H Finnegan Cllr S Reade
 + 12 members of the public

Apologies: Cllr T Albon-Crouch Cllr T Durnell

Confirmation of previous minutes

Proposed by Cllr Christie, seconded by Cllr Finnegan, carried unanimously

Items from the public

The Chairman thanked the public for their e-mails regarding the Local Green Spaces and asked Mr Snow to give his comments. He gave an overview of the situation and asked the Parish Council to rectify the matter and request South Glos. to put back all Green Spaces to the same as 2004. Mr Gilliam had done some in depth research into the Consultation which amounts to 176 pages which he found totally confusing and badly written for general public to understand. It appears not all land owners have been advised of the Consultation by South Glos. and Cllr Reade will take this matter up with South Glos. There was also some criticism about the disseminated of information from the Parish Council. Cllr Munro-Davies agreed we could possibly do better but it was a two way process and if anything in the minutes interested them the office was open twice a week and both ours and the South Glos. website are available.

Cllr Munro-Davies has advised that we will look again at Local Green Spaces and in particular the LGDS2139(land surrounding St Marys Church) on which South Glos has given the Parish Council only extended time for a response.

Matters arising

- a) Highway Matters – Pot Hole in the Market Place. Clerk to report.
- b) Marshfield Outdoor Recreation Association- Nothing to report
- c) Local Housing Requirement- Nothing to report

Planning

Planning applications- 45 High Street- Demolition of existing rear extension. Erection of two storey 7 first floor rear extension to form additional living space. Installation of 1 front dormer & 2 roof lights to facilitate loft conversion. External alterations to replace 2 white UPVC windows on front elevation with coated aluminium windows within existing stone surrounds.(PK18/1704/F & PK18/1703/LB)

No objection proposed by Cllr Veitch, seconded by Cllr LeMasonry, carried unanimously.

Correspondence

-Cotswold Edge May 2018 issue

-Community Engagement Forum on Wednesday 23rd May 7.00pm at Marshfield Community Centre. (the agenda includes South Glos. new Local Plan)

-Letter from Royal British Legion advising that the Marshfield branch is being disbanded. Asking for - Parish Council to take over responsibility of the War Memorial. To go on the next agenda.

-Cotswold Conservation board have advised that they have received funding for the Cotswold Gateways and will be in touch shortly regarding rollout.

Finance

After the following transactions, balances are: C/A. £ 965.56 D/A. £91,495.14 D/A. (14 day) £2,996.25
NatWest- £20,412 Transferred £29,000 from current account to deposit account

BT DD	£72.46	Telephone & Broadband Tolzey Hall
British Gas	£65.29	Electric at Pavilion
Ambience Landscapes Ltd	£335.81	Grass cutting @ Ponds & Cemetery
Ambience Landscapes Ltd	£1301.86	Grass cutting Withymead
Mrs J Godwin	£234.00	Internal Audit
Mrs L J McManus	£685.15	April salary

Cheque schedule proposed by Cllr Christie, seconded by Cllr Flint, carried unanimously.

Confirmation received from our Internal Auditor that all transactions up to the end of the financial year 17/18 have been completed correctly. Section 4 of the Annual Audit Return has been completed. Mrs Godwin also gave notice that this would be her final year as Internal Auditor.

District Councillor Feedback

Cllr Reade thanked all that attended the Winter Road Maintenance Consultation. (See below)

GDPR

The Clerk advised that the Government has tabled an amendment to its own Data Protection Bill to exempt all Parish & Town Councils from the requirement to appoint a DPO. We do however have to work towards compliance and following discussions Cllr Finnegan proposed a data retention period for all non-compliance matters of 2 years and key holders should be Chair, Vice Chair, Clerk and Community Land Trust with a spare set held in Tolzey Hall for emergencies/one offs. Seconded by Cllr Veitch carried unanimously.

Cllr Finnegan is going to arrange for GDPR training for the Parish Councillors.

South Gloucestershire consultation on Winter Maintenance Changes 2018

South Glos. held a consultation in the Community Centre last week on the proposed changes to the winter salting of roads.

The plan is to stop salting Ashwick Road and Tormarton Road. The consultation expires on Monday 18th June and details can be found on the South Glos. website so residents please respond with your views. Clerk will arrange a draft Council response for approval at a later meeting.

Matters for Discussion

A planning application has just been received from South Glos for The Crown and as a response is required prior to the meeting on the 22nd May an additional Parish Council meeting just for planning and finance will be held on Monday 14th May.

Date of Next Meeting –Monday 14th May 7.17pm

Meeting closed at 8.10 pm