

Marshfield Parish Council held a meeting on Tuesday 2nd April 2019 in the Tolzey Hall at 7.15 pm.

Cllrs present: Cllr P Munro-Davies Cllr A Christie Cllr S Flint Cllr P Hogben
 Cllr R Snow Cllr T Durnell Cllr G LeMasonry Cllr R Veitch

6 members of the public

Apologies: Cllr H Finnegan

Confirmation of previous minutes

Proposed by Cllr Snow, seconded by Cllr Veitch, carried unanimously.

Items from the public

None

Matters arising

- a) Highway Matters - Notification of night time closure of A46 April 8 – 13 2019
- b) Marshfield Outdoor Recreation Association - Nothing to report
- c) Local Housing Requirement – Nothing to report.

Planning

Planning Applications –

- 108 High Street. Works to crown reduce 1 Acer by 1.2m and 1 Laurel by 2m (P19/3179/TCA)

No objection proposed by Cllr Veitch, seconded by Cllr Christie, carried unanimously.

- Manor Church Lane. Works to crown reduce 1 Ash Tree to leave a height of 10m, spread of 5m (P19/2834/TCA)

No objection provided the recommendations of the arboricultural report are followed proposed by Cllr Flint, seconded by Cllr LeMasonry carried unanimously.

- 15 Bences Close. Demolition of garden wall. Erection of single storey rear extension (P19/2749/PDR)

No objection proposed by Cllr Christie, seconded by Cllr Flint, carried unanimously.

Planning Approved -

- 50 Hayfield. Erection of a single storey rear/side extension. Installation of new 1.3m gate. (P19/0641/F)

- 26 Withymead Road. Erection of detached garage/store. (P19/0866/F)

- Ruxleigh Farm, Sheepfair Lane. Variation of condition to PK18/0772/F (P19/1083/RVC)

- Royal British Legion Hall. Non Material amendment to include 3 additional rooflights to south facing elevation. (P19/0582/NMA)

Correspondence

Cotswold Edge April 2019

Finance

After the following transactions, balances are: C/A. £702.96 D/A. £76,507.60 D/A (14 day) £3,531.84 NatWest- £20,412.

ALCA	£40.00	LCA 2 Training Rachel Hollyer
Onia Creative	£455.50	Website domain renewal & maintenance.
British Telecom DD	£76.20	Telephone and Broadband at Tolzey Hall
Wyatt Fencing	£343.23	MORA Fencing Materials
British Gas DD	£89.95	Electricity at Pavilion
Nest	£32.16	Employer Pension contribution
Ambience Grounds Maintenance	£1,051.66	Grounds maintenance at Withymead
DM Payroll Services	£81.00	Payroll Admin 2019/2020

Cheque schedule proposed by Cllr Christie, seconded by Cllr Hogben, carried unanimously.

Finance (continued)

Letter received from our Internal Auditor confirming all transactions since her last visit have been comprehensively and correctly recorded.

Following the LCA course attended by RH it was highlighted that ex Clerks make the best PC internal auditors as they understand, and can therefore thoroughly check, that the correct financial procedures are being followed. It was proposed to ask Mrs McManus to re consider her decision to take over the Internal Audit role for 19/20 onwards.

Proposed by Cllr Veitch, seconded by Cllr LeMasonry, carried unanimously.

MORA NatWest Account Mandate needs updating with 4 new signatories (2 MORA, 2 MPC) Cllr Flint and Cllr LeMasonry to be added to the mandate, alongside Cllr Christie and Mr J Warren.

District Councillor Feedback

None

Matters for Discussion

Marshfield Allotment Association requested the use of one of the Chapels of Rest to securely store the MAA Mower and Strimmer. The council felt that for issues of insurance and to avoid issues of vandalism it was not appropriate.

We were notified that the outside tap at the cemetery needs some repair, upon inspection it appears that it has been fixed. Many thanks to whoever mended it.

Brian Weaving gave an overview of the development of the Marshfield Parish Plan. A discussion followed regarding the merit of a Neighbourhood Plan for the shaping of future village developments. Council to investigate similar Plans at neighbouring Parishes.

Date of Next Meeting –Tuesday 16th April 2019.

Meeting closed at 8.10pm