

Marshfield Parish Council held a meeting on Tuesday 3 April 2018 in the Tolzey Hall at 7.15 pm.

**Cllrs present:** Cllr T Albon-Crouch      Cllr R Veitch      Cllr A Christie      Cllr G LeMasonry  
Cllr P Hogben  
+ 8 members of the public

The Chairman welcomed our new councillor Peter Hogben to his first meeting.

**Apologies:** Cllr H Finnegan      Cllr S Flint      Cllr P Munro-Davies

### **Confirmation of previous minutes**

Proposed by Cllr LeMasonry, seconded by Cllr Veitch, carried unanimously

### **Items from the public**

Peter Heffernan from South Glos. explained the process for a Housing Needs survey which would be needed by the CLT if they wished to build on an exception site. The previous survey was completed 5 years ago and is coming towards the end of its life. The South Glos. enabling team will undertake the majority of the work and will liaise with a member of the Parish Council. There will be a survey for each house in the village plus extras for people with a link to the village who now live outside the Parish. The Parish Council will get a final report including all data. All Councillors are in favour of a Housing needs survey and Cllr Albon-Crouch asked Peter Heffernan for a project plan.

### **Matters arising**

- a) Highway Matters – Nothing to report
- b) Marshfield Outdoor Recreation Association- Nothing to report
- c) Local Housing Requirement- Nothing to report

### **Planning**

Planning applications- Hunters Barn Ashwicke Road- Work to 1 Hawthorn, 3 Beech and 1 Sycamore Trees ( PK18/1375/TRE)

No objection proposed by Cllr Veitch, seconded by Cllr Christie, carried unanimously.

- Land to rear of 143-49 High Street- Amended plans & Heritage Impact Assessment (PK17/4786/F)

No objection in principle but believes that our previous concerns relating to the car parking area, the site boundary and provision of services are still to be resolved. We would further encourage measures to ensure that the concerns of neighbours are addressed proposed by Cllr LeMasonry, seconded by Cllr Veitch, carried unanimously.

Planning approved- 10 Hitchen Close – Erection of single storey side extension (PK18/0609/F)  
1 Tanners Walk- Work to crown reduce 7 trees and fell 3 conifers.  
(PK18/0462/TRE)

### **Correspondence**

Cotswold Edge April 2018 issue

Thanks received from the Brownies for the grant of £100.

### **Finance**

After the following transactions, balances are: C/A. £ 361.76 D/A. £62,483.43 D/A. (14 day) £2,995.78  
NatWest- £20,412 Transferred £1,000 from deposit account to current account

Ambience Landscapes Ltd	£1008.17	Grass cutting Withymead
Onia Creative	£362.50	Annual hosting of website & computer support

Cheque schedule proposed by Cllr Christie, seconded by Cllr Veitch, carried unanimously.

## **District Councillor Feedback**

Nothing to report

## **GDPR**

Cllr Finnegan has been researching this matter and as he is not in attendance this subject will be put on the next agenda.

## **Local Plan**

Cllr Albon-Crouch gave an overview of the proposed (previously sent to Councillors) Parish Councils response to the Consultation. All Councillors in agreement with response.

## **Matters for Discussion**

Cllr Veitch thanked Chris Hucklebridge and Nick Tayler for repairing the Cemetery gate latch.

Cllr Veitch also proposed increasing the Clerks hours and discussing the way forward regarding a good handover period for her replacement. The Chair asked Mrs McManus to produce a proposal plan.

The Annual Parish Meeting will be held in the Church Hall on April 24<sup>th</sup> at 7.00pm.

**Date of Next Meeting** –Tuesday 24 April 2018 following the Annual Parish Meeting

**Meeting closed at 8.10 pm**