

Marshfield Parish Council held a meeting on Tuesday 5 June 2018 in the Tolzey Hall at 7.15 pm.

Cllrs present Cllr G LeMasonry Cllr R Veitch Cllr S Flint Cllr H Finnegan
Cllr P Hogben Cllr S Reade
+ 6 members of the public

Apologies: Cllr P Munro-Davies Cllr A Christie

Confirmation of previous minutes

Proposed by Cllr Flint, seconded by Cllr Hogben, carried unanimously

Items from the public

An addition to the minutes from the last meeting- a petition supporting Local Open Spaces in Marshfield signed by 100 local residents was handed in to the Tolzey Hall prior to the meeting. Thanks were given to Cllr Reade for his support in this matter. Cllr Reade advised that he had spoken to the planning officer and the Director of Planning and a note will be produced and forwarded to all Parishes.

Matters arising

- a) Highway Matters – There has been considerable flooding of the road/pavement by the pond. The drains at this point run into the pond but if the pond is full there is nowhere for the water to go. Clerk will contact South Glos. and ask if there is an alternative.
- b) Marshfield Outdoor Recreation Association- Nothing to report
- c) Local Housing Requirement- Progress continues.

Planning

Planning applications- 101 High Street- Internal & external alterations to include erection of internal stud walls & replacement of glazed door panel with painted louvre to form wet room. (PK18/2354/LB)
No objection proposed by Cllr Hogben, seconded by Cllr Finnegan, carried unanimously.

Housing Needs Survey

A sample proposed survey had already been forwarded to all the Councillors. Peter Heffernan from South Glos. gave an update and advised that the proposed timetable was delivery to residents early July with an 8 week consultation period ending early September. Full results would be available mid October. South Glos. will print and hopefully stuff the envelopes to include a stamped addressed envelope for returned surveys. It was agreed to ask a local team to deliver. Extra surveys will be available for family members who had moved away but would like to return to Marshfield and for those who work in the village and would like to live locally. Peter Heffernan gave out a sample of the letter to accompany the survey and this was discussed confirming drop off points within the village. He will update this and return together with posters for the Parish Council to approve a.s.a.p. Marketing to be undertaken by the Parish Council and tables will be manned at the Boules and Village day events.

Correspondence

- Cotswold Edge June 2018 issue
- Community Engagement Forum minutes from Wednesday 23rd May.

Finance

After the following transactions, balances are: C/A. £ 1079.72 D/A. £85,495.14 D/A.(14 day) £2,996.25
NatWest- £20,412 Transferred £3,000 from deposit account to current account

British Gas	£1245.33	Electric at Pavilion
Anthony Buckley & Co Ltd	£88.74	Service Fire Extinguishers
Ambience Landscapes Ltd	£503.71	Grass cutting @ Ponds & Cemetery
James Chiddy	£50.00	Strimming @ Withymead
Mrs L J McManus	£685.75	May salary
Post Office Ltd Debit Card	£6.50	Special delivery letter to South Glos
Timpson Debit Card	£14.50	Set of keys Tolzey Hall
BT DD	£68.90	Telephone & Broadband Tolzey Hall

Cheque schedule proposed by Cllr Veitch seconded by Cllr Flint, carried unanimously.

District Councillor Feedback

See items from the public

GDPR

Reminder that training for all Councillors and Clerk will take place on Thursday 7th June at 7.00pm in the Tolzey Hall. This will take approx. one hour.

War Memorial

With the closure of the British Legion in Marshfield the war memorial responsibility is to be taken over by the Parish Council.

Ideally someone within the village will take over responsibility and Cllr Veitch will ask around before a final decision is made to what should be done with plant holders.

Grant Request for Holiday Club

The clerk advised £300 had been allowed in this 2018/19 budget. Cllr Veitch proposed a grant of £300, seconded by Cllr Finnegan carried unanimously.

Matters for Discussion

The Councillors confirmed they were happy with the intended response to the Winter Maintenance changes 2018 consultation.

Cllr Veitch advised the meeting that the handrail at the Cemetery needs to be replaced and he has asked for a quote.

Councillor Finnegan gave his apologies for the meetings on 19th June and 3rd July.

The Chair asked for all Councillors to remain afterwards to discuss personnel matters.

Date of Next Meeting –Tuesday 19th June 7.15pm

Meeting closed at 7.57 pm